

# GMRT Control Room Duty Chart (10Jan2021 – 13Feb2021)

**1: First Shift (07:00 – 15:00)**  
**2: Second Shift (15:00 – 23:00)**

**3: Third Shift (23:00 – 07:00)**  
**0: Weekly OFF**

staff	week1							week2							week3							week4							week5							staff
	10 Jan 2021	11 Jan 2021	12 Jan 2021	13 Jan 2021	14 Jan 2021	15 Jan 2021	16 Jan 2021	17 Jan 2021	18 Jan 2021	19 Jan 2021	20 Jan 2021	21 Jan 2021	22 Jan 2021	23 Jan 2021	24 Jan 2021	25 Jan 2021	26 Jan 2021	27 Jan 2021	28 Jan 2021	29 Jan 2021	30 Jan 2021	31 Jan 2021	01 Feb 2021	02 Feb 2021	03 Feb 2021	04 Feb 2021	05 Feb 2021	06 Feb 2021	07 Feb 2021	08 Feb 2021	09 Feb 2021	10 Feb 2021	11 Feb 2021	12 Feb 2021	13 Feb 2021	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Shriram	2	0	0	3	3	3	3	3	0	0	1wh	1	1	1	1	0	0	1wh	1	2	1	1	0	0	2	2	2	2	2	0	0	2	2	2	2	Shriram
Pramod	2	2	1	2wh	0	0	2	2	2	1co	2wh	0	0	3	3	3	3	3	0	0	1co	1	1	2	1	0	0	1	1	1	1	1co	0	0	1	Pramod
Surender	1	1wh	0	0	1	2	2	2	2wh	0	0	2	2	2	2	2wh	0	0	3	3	3	3	3	0	0	1	1	1	2	1	0	0	2	1	2	Surender
Rupsing	0	0	2	1	2	1	1wh	0	0	2cl	2cl	2co	2co	2wh	0	0	2	2	2	1	2wh	0	0	3	3	3	3	3	0	0	2	2	2	2	1	Rupsing
Shilpa	2wh	0	0	3	3	3	3	3	0	0	1	1	1	1	1wh	0	0	1	1	1	1	1wh	0	0	2	2	2	2	1	0	0	2	1	2co	2co	Shilpa
Nilesh	3	3	3	0	0	1	1	1	1	1wh	0	0	1	1	1	1	1wh	0	0	2	2	2	2	2	0	0	1	2	2	2	2	0	0	3	3	Nilesh
Navnath	1co	1	1	2	1wh	0	0	1	2cl	2	2	1wh	0	0	2	2	2	2	2wh	0	0	2	2	2	2	2	0	0	3	3	3	3	3	0	0	Navnath
Sachin	0	2	2	2	2	2wh	0	0	3	3	3	3	0	0	2co	1	1	1	1wh	0	0	1	1	1	1	1	0	0	2	2	1	1	1	0	Sachin	
Deepak	0	0	1wh	1	1	2	1	0	0	2wh	1	2	2	2	0	0	2wh	2	2	2	2	0	0	3	3	3	3	3	0	0	1	1	1	1	1cl	Deepak
Manisha	0	1	1	1	1	1wh	0	0	1	1	1	1	1wh	0	0	1	1	1	1	1wh	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	Manisha

First	1	2	3	3	3	2	2	2	2	1	3	3	3	3	2	2	2	3	4	2	2	2	3	2	3	3	4	2	2	3	3	3	4	4	2	First
Second	2	2	2	2	2	2	2	2	1	1	1	2	2	2	2	1	2	3	2	3	2	2	2	3	3	3	2	3	3	2	3	3	3	2	2	Second
Third	1	1	1	2	2	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	1	1	1	1	1	1	1	Third

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| <ul style="list-style-type: none"> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">cl</span> Casual Leave</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">hcl</span> Half Casual Leave</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">EL</span> Earned Leave</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">scl</span> Special Casual Leave</li> </ul> | <ul style="list-style-type: none"> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">co</span> Compensatory Off</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">od</span> Other official duty</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">ml</span> Medical Leave</li> <li><span style="background-color: #FFD700; border: 1px solid black; padding: 2px;">wh</span> Work from home (COVID-19)</li> </ul> | <ul style="list-style-type: none"> <li><span style="background-color: #FF0000; border: 1px solid black; padding: 2px;">nh</span> National Holiday</li> <li><span style="background-color: #00FF00; border: 1px solid black; padding: 2px;">pl</span> Paternity Leave</li> <li><span style="background-color: #00FF00; border: 1px solid black; padding: 2px;">ml</span> Maternity Leave.</li> <li><span style="background-color: #FF00FF; border: 1px solid black; padding: 2px;"></span> Work from Colony</li> </ul> |
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S. Nayak  
 (Group Coordinator, Operations)  
 Subjected to approved by Center Director