

# GMRT Control Room Duty Chart (14Jun2020 – 18Jul2020)

**1: First Shift (07:00 – 15:00)**  
**2: Second Shift (15:00 – 23:00)**

**3: Third Shift (23:00 – 07:00)**  
**0: Weekly OFF**

staff	week1							week2							week3							week4							week5							staff
	14 Jun 2020	15 Jun 2020	16 Jun 2020	17 Jun 2020	18 Jun 2020	19 Jun 2020	20 Jun 2020	21 Jun 2020	22 Jun 2020	23 Jun 2020	24 Jun 2020	25 Jun 2020	26 Jun 2020	27 Jun 2020	28 Jun 2020	29 Jun 2020	30 Jun 2020	01 Jul 2020	02 Jul 2020	03 Jul 2020	04 Jul 2020	05 Jul 2020	06 Jul 2020	07 Jul 2020	08 Jul 2020	09 Jul 2020	10 Jul 2020	11 Jul 2020	12 Jul 2020	13 Jul 2020	14 Jul 2020	15 Jul 2020	16 Jul 2020	17 Jul 2020	18 Jul 2020	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Shriram	0	1	1	1	3	wh	0	0	2	2	2	3	wh	0	0	1	1	1	3	wh	0	0	2	2	2	3	wh	0	0	2	1	wh	wh	wh	0	Shriram
Shriram																															3			0		
Pramod	3	wh	0	0	1	1	2	3	wh	0	0	2cl	2	2cl	3cl	wh	0	0	1	1	1	3cl	wh	0	0	2ml	2ml	2ml	3ml	wh	0	0	1ml	1ml	1ml	Pramod
Surender	0	0	2	2	2	3	wh	0	0	1	1	2	3	wh	0	0	2	2	2	3	wh	0	0	1	1	2	3	wh	0	0	2	wh	wh	wh	wh	Surender
Rupsing	2	2	2	3cl	wh	0	0	2	1	wh	3	1	0	0	2	2	1	3	wh	0	0	3	1	wh	3	1	0	2	3	1	1	wh	wh	0	0	Rupsing
Shilpa	0	1	1	1	3	wh	0	0	2	2	2	3	wh	0	0	1	1	1	3	wh	0	0	2	2	2	3	wh	0	0	1	1	wh	wh	wh	0	Shilpa
Nilesh	wh	0	0	2	2	2	3	wh	0	0	2	1	1	3	wh	0	0	2	2cl	2	3	wh	0	0	2	1	1	3	wh	0	0	wh	wh	2wh	3wh	Nilesh
Navnath	2	3	3	0	0	wh	2cl	1	3	wh	0	0	2	1	3	3	wh	0	0	2	2	1	3	wh	0	0	2	2el	2el	3el	wh	0	0	2el	G	Navnath
Sachin	1	1	2	wh	0	0	1	1	1	3	wh	0	0	1	1	2	3	wh	0	0	1	1	1	3	wh	0	0	1	1	2	3wh	wh	0	0	1wh	Sachin
Deepak	1	2	2	3	wh	0	0	2	2	2	3	wh	0	2	1	1	2	3	wh	0	0	2	2	2	3	wh	0	0	2	3	2	wh	wh	0	0	Deepak
Manisha	0	wh	1	1	1	1	0	0	wh	1	1	1	1	0	0	wh	1	1	1	1	0	0	wh	1	1	1	1	0	0	wh	1	wh	wh	G	0	Manisha

	14 Jun 2020	15 Jun 2020	16 Jun 2020	17 Jun 2020	18 Jun 2020	19 Jun 2020	20 Jun 2020	21 Jun 2020	22 Jun 2020	23 Jun 2020	24 Jun 2020	25 Jun 2020	26 Jun 2020	27 Jun 2020	28 Jun 2020	29 Jun 2020	30 Jun 2020	01 Jul 2020	02 Jul 2020	03 Jul 2020	04 Jul 2020	05 Jul 2020	06 Jul 2020	07 Jul 2020	08 Jul 2020	09 Jul 2020	10 Jul 2020	11 Jul 2020	12 Jul 2020	13 Jul 2020	14 Jul 2020	15 Jul 2020	16 Jul 2020	17 Jul 2020	18 Jul 2020	
<b>First</b>	2	3	3	3	2	2	1	2	2	2	2	3	2	2	2	3	4	3	2	2	2	2	2	2	2	3	2	1	1	2	4	0	0	0	0	<b>First</b>
<b>Second</b>	2	2	4	2	2	1	1	2	3	3	3	1	2	1	1	2	2	2	1	2	1	1	3	3	3	1	1	1	1	2	2	0	0	0	0	<b>Second</b>
<b>Third</b>	1	1	1	1	2	1	1	1	1	1	2	2	1	1	1	1	1	2	2	1	1	1	1	1	2	2	1	1	1	1	1	0	0	0	0	<b>Third</b>

- |                                      |                                     |                            |
|--------------------------------------|-------------------------------------|----------------------------|
| <b>cl</b> Casual Leave               | <b>co</b> Compensatory Off          | <b>nh</b> National Holiday |
| <b>hcl</b> Half Casual Leave         | <b>od</b> Other official duty       | <b>pl</b> Paternity Leave  |
| <b>EL</b> Earned Leave               | <b>ml</b> Medical Leave             | <b>ml</b> Maternity Leave. |
| <b>scl</b> Special Casual Leave      | <b>wh</b> Work from home (COVID-19) | <b>Work from Colony</b>    |
| <b>G</b> General 09:00 to 17:30 Hrs. |                                     |                            |

S. Nayak  
 (Group Coordinator, Operations)  
 Subjected to approved by Center Director

**Note: This is the temporary duty chart, valid till further notice from office (Last update on 12Jun2020)**