

# GMRT Control Room Duty Chart (21Nov2021 – 25Dec2021)

**1: First Shift (07:00 – 15:00)**  
**2: Second Shift (15:00 – 23:00)**

**3: Third Shift (23:00 – 07:00)**  
**0: Weekly OFF**

staff	week1							week2							week3							week4							week5							staff
	21 Nov 2021	22 Nov 2021	23 Nov 2021	24 Nov 2021	25 Nov 2021	26 Nov 2021	27 Nov 2021	28 Nov 2021	29 Nov 2021	30 Nov 2021	01 Dec 2021	02 Dec 2021	03 Dec 2021	04 Dec 2021	05 Dec 2021	06 Dec 2021	07 Dec 2021	08 Dec 2021	09 Dec 2021	10 Dec 2021	11 Dec 2021	12 Dec 2021	13 Dec 2021	14 Dec 2021	15 Dec 2021	16 Dec 2021	17 Dec 2021	18 Dec 2021	19 Dec 2021	20 Dec 2021	21 Dec 2021	22 Dec 2021	23 Dec 2021	24 Dec 2021	25 Dec 2021	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Shriram	1	2	2	2	1	0	0	3	3	3	3	3	0	0	2	1	1	1	1cl	0	0	2	2	1	1	1	0	0	2cl	2	1	1	1	0	0	Shriram
Pramod	1co	0	0	2	1	1	1	1cl	0	0	2	2	2	2	2	0	0	3	3	3	3	3	0	0	1	1	1	1el	1el	0	0	1el	1el	1el	1el	Pramod
Surender	0	2	2	2	2	1	0	0	2	2	2	2	2	0	0	2	2	2	2cl	2cl	0	0	3cl	3cl	3cl	3	3	0	0	3	3	3	2	1	0	Surender
Rupsing	1cl	1	1	1	0	0	1	1	1	1	1	0	0	2	2	2	2	2	0	0	2	2	3	3	3	0	0	3	3	2	1	1	0	0	2	Rupsing
Shilpa	2	1	1	1	2cl	0	0	3	3	3	3	3	0	0	1	1	1	1	1	0	0	1cl	1cl	1	1	1	0	0	2	1	2	2	1	0	0	Shilpa
Nilesh	0	0	3	3	3	3	3	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	2	2	2	2	2	0	0	2	2	2	2	2	Nilesh
Navnath	3	3	0	0	2cl	2cl	2co	2co	1co	0	0	1cl	1cl	1cl	1cl	1cl	0	0	2	2el	2el	2el	2el	0	0	2	2	2	2	2	0	0	3	3	3	Navnath
Sachin	2	2	2	0	0	2	2	2	2	2	0	0	3	3cl	3	3	3	0	0	1	1	1	1	1	0	0	1cl	1	1	1	1	0	0	2	2	Sachin
Deepak	0	0	2	2	2	2cl	2cl	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	1	Deepak
Manisha	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	Manisha

First	1	3	3	3	3	3	2	1	2	3	3	2	2	1	1	3	4	4	3	3	2	1	2	4	4	4	2	1	1	3	4	3	3	2	1	First
Second	2	3	4	4	2	1	1	1	2	3	3	3	3	3	3	2	3	3	2	1	2	2	1	2	2	3	3	3	2	3	3	3	3	3	3	Second
Third	1	1	1	1	1	1	1	2	2	2	2	2	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	Third

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|---------------------------------|-------------------------------------|----------------------------|
| <b>cl</b> Casual Leave          | <b>co</b> Compensatory Off          | <b>nh</b> National Holiday |
| <b>hcl</b> Half Casual Leave    | <b>od</b> Other official duty       | <b>pl</b> Paternity Leave  |
| <b>EL</b> Earned Leave          | <b>ml</b> Medical Leave             | <b>ml</b> Maternity Leave. |
| <b>scl</b> Special Casual Leave | <b>wh</b> Work from home (COVID-19) | <b>Work from Colony</b>    |

S. Nayak  
 (Group Coordinator, Operations)  
 Subjected to approved by Center Director